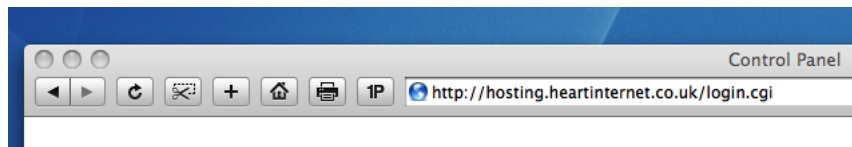


## Outlook Express

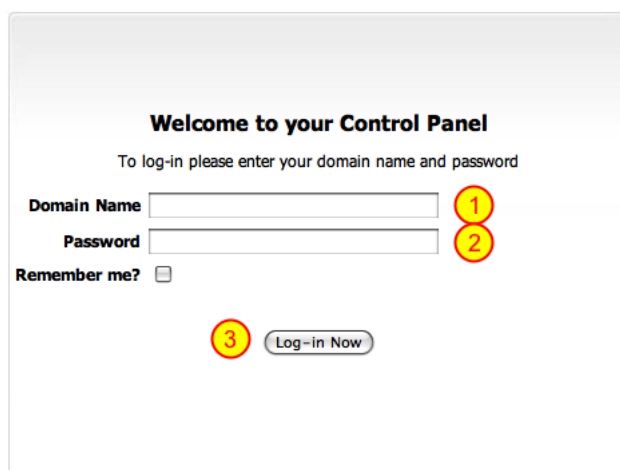
The instructions below show how to automatically set-up your new email address in Outlook Express.

### Go to Control Panel



Open your favourite web browser, and go to <http://control.kingsbridgewebsites.co.uk>

### Log-in

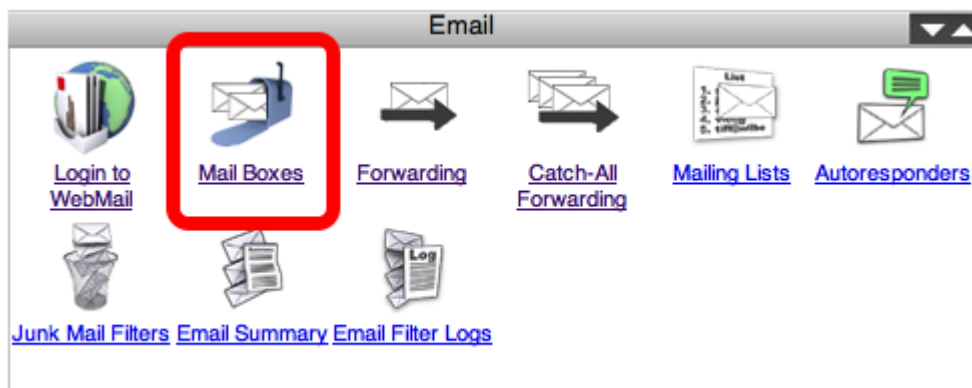
A screenshot of the 'Welcome to your Control Panel' login form. The form contains the following elements:

- Title: **Welcome to your Control Panel**
- Instruction: To log-in please enter your domain name and password
- Form fields:
  - Domain Name: [input field] (marked with a yellow circle containing the number 1)
  - Password: [input field] (marked with a yellow circle containing the number 2)
- Remember me?
- Log-in button: [Log-in Now] (marked with a yellow circle containing the number 3)

### Log-in to your Control Panel

- 1) Your domain name, i.e. yourdomain.com (without the www).
- 2) Your password (as supplied by **Kingsbridge Websites**)
- 3) Click the 'Log-in Now' button

### Select Mail Boxes



Click the 'Mail Boxes' icon.

## Activate in Outlook Express

Email Address	Password	Delete	Activate in Outlook Express
<a href="mailto:enquiries@mydellaymessaging.com">enquiries@mydellaymessaging.com</a> (click to log-in to WebMail)	*****	<input type="checkbox"/>	<a href="#">Activate Now</a>

Click the 'Activate in Outlook Express' link to set-up your new mailbox.